

ACT PROGRAM SPECIFICATIONS: ELIZABETH JOHNSON

Student Name: Elizabeth Johnson [*hunnybunny1@gmail.com*]

Program: ACT Platinum Program (60 hours)

Parent/Guardian 1: Wallace, Harvey [*thewolf1994@gmail.com* / (770)555-6789]

Program Start: May 2022

Program End: December 2022

Program Duration: 7 months

Baseline ACT Composite Score: 24 (74th percentile)

Baseline ACT English Score: 27 (84th percentile)

Baseline ACT Math Score: 24 (74th percentile)

Baseline ACT Reading Score: 24 (71st percentile)

Baseline ACT Science Score: 21 (58th percentile)

Mock ACT Tests:

- 1) July 2022
- 2) September 2022
- 3) November 2022

Official ACT Tests:

- 1) September 10th, 2022
- 2) December 10th, 2022

Tutor Assignments:

- 1) **ACT English:** Dr. Krupnick, 8 sessions / 12 hours
 - 2) **ACT Math:** Andrew Kletzien, 11 sessions / 16.5 hours
 - 3) **ACT Reading:** Cameron Gong, 8 sessions / 12 hours
 - 4) **ACT Science:** Cameron Gong, 13 sessions / 19.5 hours
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RECOMMENDED SCHEDULING: ELIZABETH JOHNSON

ACT English: Dr. Joe Krupnick (12 hours / 8 sessions)

ACT English sessions with Dr. Krupnick can be scheduled via his [availability link](#).

Joe can be reached at joekrupnick@thekrupnickapproach.com / (312)560-3941.

Pacing: 2 sessions in July, 3 sessions in August, 1 session in September, 2 sessions in November
[1.5 hours/session]

ACT Math: Andrew Kletzien (16.5 hours / 11 sessions)

ACT Math sessions with Andrew can be scheduled via his [availability link](#). Andrew can be reached at andrew@thekrupnickapproach.com / (414)555-9109.

Pacing: 2 sessions in June, 3 sessions in September, 3 sessions in October, 3 sessions in November
[1.5 hours/session unless otherwise agreed]

ACT Reading & Science: Cameron Gong (31.5 hours / 21 sessions)

ACT Reading and ACT Science sessions can be scheduled via his [availability link](#).

Cameron can be reached at cameron@thekrupnickapproach.com / (312)555-3113.

Pacing: 4 sessions in May, 2 sessions in June, 2 sessions in July, 4 sessions in August, 4 sessions in September, 4 sessions in October, 1 session in November
[1.5 hours/session]

PROGRAM RESOURCES: ELIZABETH JOHNSON

Student Drive (*Elizabeth Johnson*)

The above link will give you editor permissions for your student drive, and all of your tutors will have access to everything in the folder. You can use this to share homework, scores, and other documents with your tutor team as you progress in your program. You will need to 'Request Access' the first time you access this folder, as will your parents if they would like access.

Krupnick Approach ACT Database

The above link will give you access to the complete Krupnick Approach ACT Database. This includes full-length tests for practice sections assigned for regular homework, scoring and percentile information, subject-level strategy files, third-party resources and study guides, and the ZipGrade answer sheets you will use to fill out all homework sections. You will need to 'Request Access' the first time you access this folder, as will your parents if they would like access.

ACT Math Virtual Whiteboard (*via ExplainEverything*)

The above link will give you access to your personal ACT Math Whiteboard, via ExplainEverything. You will be able to edit this whiteboard along with your math tutor, and either of you can go back and access all work from previous sessions. Though it is most functional with a touchscreen and stylus (iPad/tablet/convertible laptop), this is entirely optional. The whiteboard can be accessed and downloaded anytime on any mobile phone, computer, or tablet. Many students working remotely complete their math homework on the whiteboard so that our math specialists can review their work virtually. Students without access to a touchscreen device and stylus will have the option of uploading photos or scans of their work for review. You will need to create a free account at www.ExplainEverything.com to access the whiteboard when your tutor is not already active on your project.

ZipGrade Credentials

Your unique ZipGrade Student ID and Access Code are included below and in your Student Drive. By logging into your ZipGrade portal, you can view all of your past diagnostic exams and homework sections, including any available question-level tag data. To ensure proper data processing and archiving, please make sure you indicate your Student ID on all ZipGrade answer sheets by writing in the digits and filling in the respective bubbles. So that administrators and tutors can accurately track progress across subjects and over time, please ensure all homework practice sections are submitted using a ZipGrade answer sheet.

Login @ www.zipgrade.com/s/: ZipGrade Student ID: **65336** Student Access Code: **Mi8KL9h0**

POLICIES & PROCEDURES

Scheduling: Expectations & Procedures

Students are expected to maintain a professional and punctual attitude towards their time with our subject specialists. We expect students to do their own scheduling, and find that students who take ownership of their programs tend to reach their stated goals more quickly and consistently. All sessions must be made or canceled at least 24 hours in advance. The Krupnick Approach reserves the right to charge full-price for any time reserved, manually or automatically, that is not cancelled within these timeframes.

Mock Testing: Expectations & Procedures

Students are encouraged to take a full-length mock test at least every 2-4 weeks depending on baseline exam scores and student goals. These should mimic test-day conditions as closely as possible. This means testing in the morning, usually on a weekend, and always after a good night's sleep and hearty breakfast. Students should schedule all mock tests, whether at-home or in The Krupnick Approach offices, using [this link](http://thekrupnickapproach.as.me/mocktest) (thekrupnickapproach.as.me/mocktest). At-home testers will receive an exam, answer sheets, and testing instructions via email prior to their scheduled mock test. At-home tests must be proctored by a parent or guardian, ensuring all timing and calculator policies are strictly followed, and they must be printed in full, along with all answer sheets, to mimic the paper-based exam. In-office testers should be sure to bring a calculator, several pencils, and a photo ID to check in at the first floor lobby of Riverfront Plaza (321 N. Clark St., Chicago, IL 60654). Results will be returned via email and question-level data will be made available in the student's ZipGrade Student Portal. All tutors will have access to all results for in-session review.

Homework: Expectations & Procedures

Students are expected to complete all assigned homework before the start of their next tutoring session. Full-length practice sections that have not been filled out on a ZipGrade answer sheet or ZipGrade online portal will not count as completed homework. It is recommended that students plan on a 1:1 ratio of tutoring to homework: for every 1 hour in-session each week, you should plan on doing 1 hour of homework each week. Detailed data on student ZipGrade submissions versus program length will be collected on a weekly basis. Student progress is highly correlated with their homework completion, so failure to complete these steps can significantly hinder your ability to reach your stated goals by the end of your program. ZipGrade answer sheets should always include the student's written name, the tutor the section is being completed for (or 'Mock' or 'Baseline' for a full-length test), the number or code of the test used, and the student's ZipGrade ID (written and bubbled). All hard copy answer sheets for homework practice sections should be emailed to the tutor for which you completed the section.